



525 S. State Street Chicago IL, 60605
 Phone 312-924-8000 Fax 312-924-8100
 www.universitycenterconference.com

Reservation # 7941

The Media Consortium

Contract

Contact Information

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 The Media Consortium
 The Foundation for National Progress
 222 Sutter Street, STE 600
 San Francisco CA 94108

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2nd Contact Ms Jo Ellen Green Kaiser
 The Media Consortium
 The Foundation for National Progress
 222 Sutter Street, STE 600
 San Francisco CA 94108

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 Email: joellen@themediaconsortium.com
 Fax:

Type: Meeting
 Booking status: Contract Sent
 Dates: Thursday, Feb 27, 2014 to Sunday, Mar 02, 2014
 Number of People: 180

Booked By: LaChandra Simon
 Booked On: Thursday, July 25 2013
 Confirmation Date:

Conference Rooms

Rooms	From/To	Layout	Equipment	Qty
Conference Rooms				
Fountain Room	Thursday, Feb 27, 2014 9:00AM to 5:00PM	- Thursday, Feb 27, 2014 Theater (20)		
Loop Room	Thursday, Feb 27, 2014 9:00AM to 5:00PM	- Thursday, Feb 27, 2014 Theater (30)		
Park Room	Thursday, Feb 27, 2014 9:00AM to 5:00PM	- Thursday, Feb 27, 2014 Theater (20)		
River Room	Thursday, Feb 27, 2014 9:00AM to 5:00PM	- Thursday, Feb 27, 2014 Theater (30)		
Lake Room	Friday, Feb 28, 2014 8:30AM to 5:00PM	- Friday, Feb 28, 2014 Theater (100)		
Set theater for 20 people in front of room Set remainder of room in table rounds for 80 people				
Loop Room	Friday, Feb 28, 2014 8:30AM to 5:00PM	- Friday, Feb 28, 2014 Classroom (40)		



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Conference Rooms

River Room	Friday, Feb 28, 2014 8:30AM to 5:00PM	-	Friday, Feb 28, 2014 Classroom (40)
Lake Room	Saturday, Mar 01, 2014 8:30AM to 5:00PM	-	Saturday, Mar 01, 2014 Theater (100)
Loop Room	Saturday, Mar 01, 2014 8:30AM to 5:00PM	-	Saturday, Mar 01, 2014 Classroom (40)
River Room	Saturday, Mar 01, 2014 8:30AM to 5:00PM	-	Saturday, Mar 01, 2014 Classroom (40)
Loop/River Room	Sunday, Mar 02, 2014 9:00AM to 1:00PM	-	Sunday, Mar 02, 2014 Theater (50)



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Quote Information

Quote Details: The Media Consortium

Description	Quantity	Price	Amount	Tax	Total
Thursday, February 27, 2014					
Other items					
Loop Room	1	\$460.00	\$460.00	\$0.00	\$460.00
Park/Fountain Room	1	\$460.00	\$460.00	\$0.00	\$460.00
River Room	1	\$460.00	\$460.00	\$0.00	\$460.00
10% Meeting Room Rental Meeting Room Rental	-1	\$138.00	(\$138.00)	\$0.00	(\$138.00)
Friday, February 28, 2014					
Other items					
Lake Room	1	\$820.00	\$820.00	\$0.00	\$820.00
Loop Room	1	\$460.00	\$460.00	\$0.00	\$460.00
River Room	1	\$460.00	\$460.00	\$0.00	\$460.00
10% Meeting Room Rental Meeting Room Rental	-1	\$174.00	(\$174.00)	\$0.00	(\$174.00)
Saturday, March 01, 2014					
Other items					
Lake Room	1	\$820.00	\$820.00	\$0.00	\$820.00
Loop Room	1	\$460.00	\$460.00	\$0.00	\$460.00
River Room	1	\$460.00	\$460.00	\$0.00	\$460.00
10% Meeting Room Rental Meeting Room Rental	-1	\$174.00	(\$174.00)	\$0.00	(\$174.00)
Sunday, March 02, 2014					
Other items					
Loop/River Room	1	\$465.00	\$465.00	\$0.00	\$465.00
10% Meeting Room Rental Meeting Room Rental	-1	\$46.50	(\$46.50)	\$0.00	(\$46.50)

Net Total	\$4,792.50
Tax Total	\$0.00
Total Due	\$4,792.50



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Additional Information

Meetings Terms

The Agreement of this lease between CLIENT and University Center (UC) shall commence and expire on the above stated date and times.

DEPOSITS: A Deposit equal to 50% of the total amount of the estimated room rental fee, catering charges and additional services is due upon signing the Agreement before a reservation can be confirmed. The remaining balance is due by December 31, 2013. CLIENT must supply a valid credit card (American Express, Visa, MasterCard or Discover) to remain on file or an acceptable purchase order for the total anticipated amount, including catering and audio-visual fees.

CANCELLATIONS: Written cancellations will be subject to penalty. Deposits will be forfeited in accordance with the cancellation timeline below:

Cancellation more than sixty (60) days prior to the event start date = 25%

Cancellation within 31-60 days of the event start date = 50%

Cancellation less than thirty (30) days of the event start date = 100%

Cancellations within 30 days may also be subject to additional catering charges if a Banquet Event Order has been signed by CLIENT.

PAYMENT: Any additional charges incurred the day of the event (including AV, catering, and/or staffing) will be billed after the event. The balance shall be paid to UC (cash, certified check or approved credit card) no later than thirty (30) business days after billing date.

Additionally, if payment is not received within 45 days, the credit card on file, if available, will be charged for the outstanding balance. CLIENT will be notified immediately of all charges placed on credit card. If payment is not received within 45 days of invoicing, a 5% late payment fee will be applied to the invoice and an additional 1.5% will be added every 30 days thereafter. If payment is not received before 120 days, further collection action, including third party assistance, may be used.

INSURANCE: Liability event insurance coverage is required for all events. All responsibility for liability of attendees and the Client's assigned agent at said event rests with the Client. The UC shall not be held responsible and non-compliance shall result in immediate cancellation of this Agreement. In the event evidence of such required insurance has not been received 14 days prior to the event, the UC reserves the right, in its sole discretion, to cancel this Agreement.

Certificates of Insurance must be submitted to the UC by the Client, Client's vendor(s) and/or vendor's agents, naming the Educational Advancement Fund, Inc., U.S. Equities Student Housing LLC, Columbia College Chicago, DePaul University and Roosevelt University as additional insured's on a primary and non-contributory basis on all liability insurance maintained by Client. At a minimum, the Certificate of Insurance must include, but is not limited to, general liability (minimum coverage of \$1,000,000 or in sufficient amounts to cover event liability); automobile liability, and workmen's compensation.



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Meetings Terms

LIABILITY: University Center assumes no liability for lost or damaged personal property. Personal property is brought onto the premises at the risk of the Individual.

CATERING: UC provides on-site catering through Aramark as the exclusive food and beverage provider. No outside food or beverage may be brought onto the premises. Catering order is required ten (10) days prior to event and is billed within ten (10) days following the event. Catering confirmation is required no less than five (5) days prior to the event and 50% of estimated catering costs are due at time of confirmation. Any catering arrangements added after execution of the initial contract will require a contract addendum before services are provided.

SMOKING: UC is a smoke-free facility. The Client is responsible for informing guests of UC's no smoking policy. Failure of the Client, or its guests, to enforce the no-smoking policy may result in forfeiture of the Client's deposit.

SET UP AND CLEAN UP: UC provides standard room set up, including table arrangements and chair placement. CLIENT is responsible for additional set-up. UC will allow set up thirty (30) minutes before the event start time, unless otherwise arranged. Each room set up must not exceed the capacity of the specified room. UC provides standard room clean up, including table and chair breakdown, vacuuming and waste disposal. CLIENT is responsible for additional clean-up of event. Clean-up must conclude one (1) hour after the event ending time. CLIENT agrees that if UC incurs unscheduled costs as a result of the event, CLIENT will pay the costs of such clean-up at a rate of \$50 per person per hour.

AUDIO/VISUAL EQUIPMENT: UC has AV equipment available for rental. Equipment requests, including electrical requirements, must be supplied to UC with this Agreement. Requests may be modified up until five (5) business days prior to the event to ensure that equipment is available. Refer to UC AV Equipment listing and pricing information.

All meeting spaces in the conference center include a white board, a projection screen and wireless internet access.

The Lake, Park/Fountain Room, Loop and River Rooms are equipped with an LCD projector, DVD/VHS player, and use of one complimentary microphone.

The Private Dining Room is equipped with an LCD projector, Blue Ray player, DVD/VHS player.

The Board Room is equipped with an LCD projector, DVD/VHS player.

The Park, Fountain and Arts Rooms are equipped with an HD Monitor, and DVD/VHS player.

AV equipment already installed in the meeting spaces is included in the room charges. Any added AV equipment rentals are subject to additional charges.

Conference Chicago's LCD projectors work best with laptop monitors set at a low resolution (1280 x 1024 or 1024 x 768). Apple laptops may require an adapter to connect to Conference Chicago LCD projectors. Depending on the type of Mac, a Micro-DVI to VGA Adapter or a standard DVI to VGA adapter will be necessary. It is suggested that the CLIENT arrange a time with Conference Chicago staff to walk through any audio-visual requirements, prior

Meetings Terms

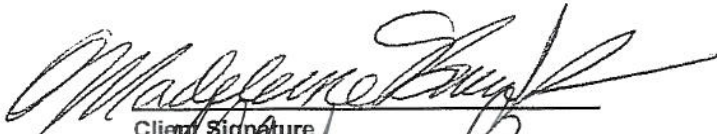
prior to the event date. The CLIENT is responsible for the return and condition of all equipment.

PRINTED MATERIALS AND GUEST LISTS: CLIENT will provide UC with samples of invitations and any publicity materials prior to printing for approval. UC will have final approval of all printed materials that include the University Center name, abbreviation and/or logo. CLIENT will supply UC with an approximate count for the event no later than 48 hours prior to the commencement. CLIENT will provide a Guest List prior to the event commencement time.

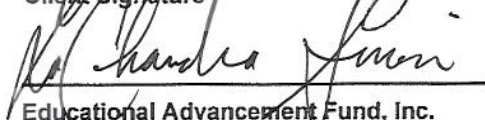
STAFFING: UC will provide at least one (1) staff member to facilitate conference center usage, serve as an information source and operate the reception desk. Additional staffing, including security, is available at extra cost and must be requested thirty (30) days in advance.

SECURITY: UC requires that events with alcohol have security officers present and monitoring the event at a cost of \$50 per hour per officer. There is a minimum of one (1) officer for every 100 guests. CLIENT assumes the costs of security officers.

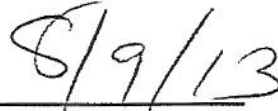
I hereby acknowledge that I have read and agree to follow the Policies and Procedures of the University Center of Chicago for events held there. UC and CLIENT have executed this agreement on the dates indicated below. In addition, the signer is an authorized agent of the CLIENT and UC Management to execute this agreement. Agreement is not fully executed until signed by an authorized U.S. Equities Student Housing designee. This proposal is valid for seven (7) days and must be signed and returned with the deposit to confirm the reservation.



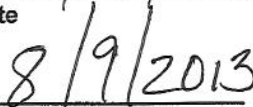
Client Signature



Educational Advancement Fund, Inc.
d/b/a University Center Chicago
by U.S. Equities Student Housing LLC
Its Agent



Date



Date